Academy of Warren

School Year __2016-2017___

Emergency Drills Log Form

Post completed emergency drill log within 30 days after the drill is completed.

Fire Drills

Five (5) fire drills are required each school year – three (3) shall be conducted by December 1st, and two (2) shall be held during the remainder of the academic year.

Date	Time Drill(s) Conducted	Evacuation Time	Conducted By: (Name and Position)	Signature	Comments
10/10/16	11:45 am	2:20 minutes	Mark Friday/DSC	Mark Friday/ DSC	Overall response-Good
11/3/16	9:45 am	1:57 minuets	Mark Friday/DSC	Mark Friday/DSC	Overall response-Good
11/14/16	Cancelled				
11/17/16	2:00 pm	1:58 minutes	Mark Friday/DSC	Mark Friday/DSC	

Tornado Drills

Two (2) in-building tornado safety drills (at least one in March).

Date	Time Drill(s) Conducted	Response Time	Conducted By: (Name and Position)	Signature	Comments

Lock Down/Secure Mode/Hazardous Materials Drills

Three (3) drills where occupants are restricted to the interior of the building and the building is secured- such as lock down, secure mode and release of hazardous materials drills. At least one (1) drill shall be conducted by December 1st and one (1) conducted after January 1st.

Date	Time Drill(s) Conducted	Conducted By: (Name and Position)	Signature	Comments

Administrator's Signature/Date ___W. Eric Graves, Executive Director_____/ _11_/ 17 _/ 2016

**Signed copy available upon request*