

Academy of Warren
School Year 2024-2025
10Emergency Drills Log Form

Post completed emergency drill log within 30 days after the drill is completed.

Fire Drills

Five (5) fire drills are required each school year – three (3) shall be conducted by December 1st, and two (2) shall be held during the remainder of the academic year.

Date	Time Drill(s) Conducted	Evacuation Time	Conducted By: (Name and Position)	Signature	Comments
09/27/2024	09:30am	2 min 10 sec	Mr. Whitaker, Security	Mr. Whitaker, Security	Fire Drill went well, went a little over 2 minutes.
10/16/2024	12:30pm	2 min 2 sec	Mr. Whitaker, Security	Mr. Whitaker, Security	Fire Drill went well, striving to make our 2 min goal.
11/07/2024	09:30am	2 min 10 sec	Mr. Whitaker, Security	Mr Whitaker, Security	Fire Drill went well, goal to be under 2 minutes.

Tornado Drills

Two (2) in-building tornado safety drills (at least one in March).

Date	Time Drill(s) Conducted	Response Time	Conducted By: (Name and Position)	Signature	Comments
11/8/2024	10:00am	10 minutes	Mr. Whitaker, Security	Mr. Whitaker, Security	Response time was slow, will continue to work on Procedures
03/20/2025	01:00pm	9 minutes	Mr. Whitaker, Security	Mr. Whitaker, Security	Response time was better, will still work on procedures.

Lock Down/Secure Mode/Hazardous Materials Drills

Three (3) drills where occupants are restricted to the interior of the building and the building is secured- such as lock down, secure mode and release of hazardous materials drills. At least one (1) drill shall be conducted by December 1st and one (1) conducted after January 1st.

Date	Time Drill(s) Conducted	Conducted By: (Name and Position)	Signature	Comments
10/29/2024	10:30am	Mr. Whitaker, Security	Mr. Whitaker, Security	Response time was slow, will work on procedures.
1/09/2025	1:00pm	Mr. Whitaker, Security	Mr. Whitaker, Security	Lock Down went well, will continue to work on procedures.
2/06/2025	10:30am	Mr Whitaker, Security	Mr Whitaker, Security	Lock Down went well, procedures are improving.

Mr Kearney, Superintendent

Administrator's Signature

/ 3 / 30 / 2025

Date